

Legacy Preparatory Academy Governing Board Meeting
To be held at Legacy Preparatory Academy Secondary Campus
2214 South 1250 West Woods Cross, Utah, 84087
Agenda, 27 February 2014, 7:00 PM

Governing Board Members & Positions: David Lindmeir-President, Tony Hull-Vice President, Brett Taft-Treasurer, Vern Rogers, Cathleen Gilbert, Matt Harmer, with Teresa Gehring-Secretary (not board position)

LPA Mission Statement: Legacy Preparatory Academy builds the foundation of knowledge and critical thinking skills necessary for children to become independent learners for life.

Our mission is to:

- Provide a classically-based curriculum that is thorough and challenging
- Integrate fine arts to enhance learning
- Teach the value of public virtue to promote respect
- Engage parents as real partners to share in enriching student education
- Honor each child as an individual and foster their innate curiosity and desire to learn

AGENDA

- 7:00 Public Comment
- 7:05 Board Planning & Training—Brett training on Sites page
- Calendar Items (Next Board Meeting Thursday, Mar 27th 7PM)
 - Board Email Rotation: Matt
 - All Aboard email assignment: Tony
- 7:15 Financial Report
- How is the school doing financially?
 - How do the key ratios for refinance look?
- 7:35 Explanation of policy that board members are appointed and not elected by all parents—Heather Traeden
- 7:40 Elementary Report-Karen Holman
- Teacher Evaluations
- 7:50 Junior High Report-Erin Taylor
- Additional staff needed adding Spanish and possibly Chinese next year
 - Teacher Evaluations
- 8:00 Executive Director Report-Elizabeth Hatch
- Money Management Report (due Jan 31st)
 - DWS Wage Report
- 8:15 Discussion, Action Items & Assignments
- Discussion Topics
 - Succession Policy—Edit to define “super majority” and procedure when not unanimous
 - Discuss the building committee and the services offered by Red Apple to facilitate that process. Who will be on the committee?
 - School Report

- Action Items:
 - Vote on whether to approve minutes from Jan 23rd and Feb 11th 2014
 - Vote on Cash Disbursement Policy from Red Apple
 - Review and vote on the new fundraising policy
 - Review and vote on the recommendation of the bond/borrowers counsel options
 - School Land Trust
 - Consent Agenda
 - Fee schedule
- Assignments:

Description	Owner	Due Date	Status
Board letter to Parents	David	2/27/2014	Open
Board Email Account	Vern	2/27/2014	Open
Distribute most recent financials	Steve	2/20/2014	Open
Form committees for Grant and Fundraising (work with Heather)	Vern	2/27/2014	Open
Tutorial on Sites page	Brett	2/27/2014	Open
Edit Ombudsman	Admin	2/27/2014	Open
Meet with records manager and office manager and review document retention policy	Elizabeth	3/1/2014	Open
Post policies on Website	Teresa Elizabeth	2/27/2014	Open
Review and edit USOE policies to be approved March meeting	Admin	2/27/2014	Open
Edit, sign and submit Board Member Agreement to Teresa	Board	2/27/2014	Open
Meet with city leaders to discuss collaborating on community spaces	Admin Board	2/27/2014	Open
Prepare 360 degree review on all Admin for teachers and for parents. Add, "How likely are you to recommend..."	David Elizabeth	2/27/2014	Open
Reminder to board for Graduation Speaker suggestions	Elizabeth	2/27/2014	Open
Number students who used to take bus & who live far	Elizabeth	2/27/2014	Open
Email copy of Jr High January Board report to Elizabeth & Teresa	Lauren	2/27/2014	Open
Prepare report on additional staff needed for Spanish classes and possibility of adding Chinese	Erin	2/27/2014	Open
Edit Succession Policy—define "super majority" & procedure if not unanimous	Board	2/27/2014	Open
Work with Heather on Fundraising Policy	Matt	2/27/2014	Open
Find Fundraising Policy worked on with Elizabeth, send to Matt	Vern	2/27/2014	Open
Add school WIGs or Targets as line items on balance sheet	Brett Steve	2/27/2014	Open
Explain at February board meeting why board positions are appointed and not open parent vote	Heather	2/27/2014	Open

9:00 Adjourn to closed meeting, if necessary, to discuss any one of the following topics: character, professional competence, physical or mental health of an individual (employee or student), or strategy sessions to discuss the purchase, exchange, lease or sale of real property, collective bargaining or pending litigation.